

**SPECIAL LIMITED PARTNERSHIP  
DEVELOPMENT PARTICIPATION PROPOSAL FORM**

This proposal form consists of two (2) sections that must be completed by the Developer. Applicants should review the policy regarding the evaluation criteria prior to submission. The original with the \$500 application fee must be submitted to: Ms. Renee Tullius, Executive Director, Englewood Housing Authority, 3460 S. Sherman St., Suite 101, Englewood, Colorado, 80113.

**A. PROJECT SUMMARY**

*Instructions:* Briefly describe, in narrative form, the proposed project and include and/or attach the following information:

- a) Provide the following contact information:

<i>Name of Developer:</i>	
<i>Name of Development:</i>	
<i>Address of Project:</i>	
<i>Contact Name:</i>	
<i>Contact Phone No.:</i>	
<i>Contact e-mail</i>	
<i>Contact Fax:</i>	

- b) Summary of the project, including but not limited to the following:
- Number of units presented by unit type (e.g., LIHTC, market, low-income, etc.);
  - Type of development (e.g., new construction or rehabilitation);
  - Building type(s) being constructed (e.g., apartment townhouse, condominium);
  - Any non-residential or mixed uses;
  - Family, elderly, or special needs population to be served in the project;
  - Design elements and construction materials
  - Other project information the applicant deems relevant.
- c) Development Sources and Use budget;
- d) Unit mix, income restrictions, and rental rates;
- e) First year operating revenues and expenses;
- f) Detailed 15 year proforma;
- g) Statement regarding whether Developer, or its related entities, are involved or have reason to believe they will be involved in litigation;
- h) List of all partners including but not limited to architect, contractor, legal, accounting, property management, and financing. Also, identify and/or establish Minority and Women Owned (MBE/WBE) goals for such partners and employment opportunities for minority, women and/or low-income people. Attach financial information on all parties.
- i) Proposed site plan and conceptual design of project (for new construction); and
- j) Community and/or city support for the project.

**B. PROJECT FINANCING**

*Instructions:* Complete the following tables and attach supporting documentation as needed:

- a) Developer Compensation;
- b) Schedule number(s) and real estate tax assessment for last two years for the property;
- c) Overview of construction financing components, including amounts term of loans; and
- d) Overview of permanent financing components, including amounts term of loans.

**Developer Compensation:**

Developer fee for the entire project:	_____ %    \$ _____
Amount of Developer Fee being deferred, if any?	\$ _____
<p>Is the Developer receiving any compensation negotiated separately from the developer fee:</p> <p><input type="checkbox"/> YES    <input type="checkbox"/> NO</p> <p>If yes, list all other tasks the Developer is being compensated for and the amount of the compensation:</p>    	

**Real Estate Taxes for the last two (2) years:**

<u>Tax Year</u>	<u>Schedule Number</u>	<u>Assessed Value</u>	<u>Property Tax</u>

**Construction Financing:**

<u>Source of Financing</u>	<u>Amount of Funds</u>	<u>Interest Rate</u>	<u>Term of Loan</u>	

**Permanent Financing:**

<u>Source of Financing</u> <u>(Loan Only)</u>	<u>Amount of Funds</u>	<u>Interest Rate</u>	<u>Term of Loan</u>	<u>Annual Debt Payment</u>